



UNITED STATES DEPARTMENT OF LABOR  
Employment & Training Administration

**Directive:**

TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 11-08, Change 1

**SUBJECT:**

Extension Period Granted to all State Workforce Agencies (SWAs) and Employers for the Uninterrupted Use of All 2007 Work Opportunity Tax Credit (WOTC) Processing Forms

**PURPOSE:**

The purpose of this advisory is to inform the SWAs that the Employment and Training Administration (ETA) is granting an extension period where employers or their representatives can file WOTC certification requests for new hires using the previously OMB-approved June 2007 ETA Forms 9061 or 9062.

|              |  |                         |  |
|--------------|--|-------------------------|--|
| <b>To:</b>   | ALL STATE WORKFORCE AGENCIES<br>ALL STATE WORKFORCE LIAISONS<br>ALL REGIONAL WOTC COORDINATORS | <b>From:</b>            | DOUGLAS F. SMALL<br>Deputy Assistant Secretary |
| <b>Date:</b> | March 25, 2009   | <b>Expiration Date:</b> | Continuing                                     |

**Rescissions:** None

**Contact:** Direct all questions to the appropriate Regional WOTC Coordinator.

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**Related Change Documents**

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